



**Nevada Public Agency Insurance  
Pool  
Public Agency Compensation Trust**

201 South Roop, Suite 102  
Carson City, Nevada 89701-4779  
Toll Free: (877) 883-7665  
Telephone: (775) 885-7475

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**NOTICE OF MEETING AND AGENDA FOR LOSS CONTROL COMMITTEE OF  
NEVADA PUBLIC AGENCY INSURANCE POOL AND PUBLIC AGENCY COMPENSATION TRUST**

**DATE: October 16, 2023**

**TIME: 9:00 A.M. to 11:00 A.M.**

**LOCATION:**

**(1) In-person:** School Board Meeting Room, 1150 Elmhurst Ave Lovelock NV 89419.

**(2) Online:**

Join Zoom Meeting

<https://us02web.zoom.us/j/88952410159?pwd=WkxsSUlxY2Zhc3BSMkJSNVlwMEN6UT09&from=addon>

Meeting ID: 889 5241 0159

Passcode: 476447

Phone (669) 900-6833

**AGENDA**

**Notices:**

1. Items on the agenda may be taken out of order
2. Two or more items on the agenda may be combined for consideration
3. Any item on the agenda may be removed or discussion may be delayed at any time
4. The general Public Comment periods are limited to those items not listed on the agenda. Public Comment periods are devoted to comments by the general public, if any, and may include discussion of those comments; however, no action may be taken upon a matter raised under Public Comments until the matter itself has been included specifically on an agenda as an item upon which action may be taken. Public Comments are Limited to Three Minutes per Person.
5. At the discretion of the Chair of the meeting, public comments on specific agenda items may be allowed, but must be limited to the specific agenda item.
6. The Committee may prohibit public comment if the content of the comments is a topic that is not relevant to, or within the authority of the Committee, or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers.

1. **Roll**
2. **Public Comment**
3. **FOR POSSIBLE ACTION:** Approval of the Minutes of Committee Meeting of July 13, 2023 ([See Attachment 1](#)).
4. **For Discussion:** Highlights/Happenings in Pershing County School District, by Member, Dan Murphy. Following the meeting Dan will provide a tour of improvements and projects that PCSD has completed and implemented recently.
5. **For Discussion: Risk Management Activity Report**
  - A. **Webinars/Seminars/Training Since Last Meeting**
    1. **Occupational Safety**
      - a. Carson City School District, Portable Fire Extinguisher Training (08/02/2023).
      - b. Tahoe Transportation District, Portable Fire Extinguisher Training (08/17/2023 – 08/18/2023).
      - c. Mineral County Safety Committee, *Nuts and Bolts of Written Workplace Safety Plans and Committees* (09/06/2023).
    2. **School Safety**
      - a. Pyramid Training, White Pine County School District (08/08/2023).
      - b. Multi-agency Response and Emergency Communications, Storey County School District (09/29/2023).
    3. **Aquatics**
      - a. 2023 Assessments completed (Nine (9) assessments, follow-up, and ERMEP review).
    4. **Cybersecurity**
      - a. Cybersecurity Quarterly Webinar (08/23/2023).
      - b. Passive Network Assessments: Six (6) assessments completed.
    5. **Law Enforcement**
      - a. Monthly Roll Call Webinars
        - i. Harassment and Prison Rape Elimination Act (PREA) (07/27/2023).
        - ii. Supervisor Liability (08/29/2023).
        - iii. Consent Encounters and WRAP Use/Policy (09/27/2023).
      - b. Detention Facility Assessments
        - i. Completion of Detention Facility Assessment Program.
          1. Esmeralda County (07/11/2023).
          2. Lyon County (07/12/2023).
          3. Pershing County (07/13/2023).
    6. **Board Workshop (ERMEP)**

- a. Round Mountain (07/21/2023)
- 7. Nevada Risk Management Association**
  - a. Legislative Update (09/05/2023).
- B. Enterprise Risk Management Excellence Program**
  - 1. ERMEP Award Recipients:** Carson City School District (Ann Cyr)
  - 2. Members in Program**
    - a. New Award Applicants**
      - i. IVGID (3-year renewal)
    - b. Grant/Assessment Applicants**
      - i. Lyon County School District (Grant)
      - ii. Churchill County School District (Grant)
      - iii. Pershing General Hospital (Grant)
      - iv. Elko County School District (Grant)
      - v. Community Chest, Inc. (Grant)
      - vi. Lander County (Assessment)
      - vii. Mineral County (Assessment)
      - viii. Town of Tonopah (Assessment)
- C. Nevada Detention Administrators Working Group (NDAWG)**
  - 1. Last Meeting (07/19/2023)**
    - a. Model Inmate Handbook, WRAP Restraint System, Pre- and Post-Release Best Practices, Legislative Review, Health Services.
  - 2. Next Meeting (10/26/2023)**
    - a. October 23, 2023, Las Vegas, Nevada Sheriff and Chief Association
- D. Upcoming Risk Management Webinars/Seminars/Training**
  - 1. Occupational Safety**
    - a. OSHA Inspections, Carson City (10/31/2023).
  - 2. Cybersecurity**
    - a. Quarterly Cybersecurity Webinar (11/21/2023).
  - 3. Law Enforcement**
    - a. Monthly Roll Call Webinar
      - i. Use of Force: Jail and Road Operations (12/05/2023).
- E. Risk Management Grant Program FY2022-2023 Review**
  - 1. Budget**
    - a. POOL: \$500,000.00
    - b. PACT: \$500,000.00
  - 2. FY22-23**
    - a. RM Grants Funded in FY22-23: **\$230,460.99**
    - b. RME Grants Funded in FY22-23: **\$97,456.41**
  - 3. FY23-24**
    - a. RM Grants Approved in FY23-24: **\$38,616.93**
    - b. RME Grants Approved in FY23-24: **\$38,852.48**
  - 4. Summary of Grant funds expended by member** [\(See Attachment 2\).](#)

6. **FOR POSSIBLE ACTION:** Review and approve or deny grant 0278-RM-2023 submitted by Humboldt County School District. ([See Attachment 3](#)).
8. **FOR POSSIBLE ACTION:** Date and location for next meeting.
9. **Public Comment**
10. **Adjournment**

This Agenda was posted at the following locations and at [notice.nv.gov](https://notice.nv.gov):

# ATTACHMENT 1



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**MINUTES FOR THE LOSS CONTROL COMMITTEE OF  
NEVADA PUBLIC AGENCY INSURANCE POOL AND PUBLIC AGENCY COMPENSATION TRUST**

**DATE:** July 13, 2023

**TIME:** 9:00 A.M. to 11:00 A.M.

**LOCATION:**

**(1) In-person:** Incline Village General Improvement District Office, 955 Fairway Blvd,  
Incline Village, NV 89451

**(2) Online:** Zoom Meeting:

<https://us02web.zoom.us/j/84169667771?pwd=TFVnQ1Ewb3dQc1hEbVh6Wlp2ekh4UT09&from=addon>

Meeting ID: 841 6966 7771

Passcode: 775500

Phone (669) 900-6833

**MINUTES**

**1. Roll**

- a. Curtis Trujillo, Dan Murphy, Paul Sikora, Alicia Heiser, Geof Stark, Darin Wagner, Margaret Malzahn, Donna Squires, Julie Davis, Chris Lawrence, Alyssa Burke, Madison Aviles, Marshall Smith, Jarrod Hickman, Wayne Carlson, Sean Moyle, Jennifer Turner

**2. Public Comment**

- a. Chairman Dan Murphy thanked Curtis for hosting the meeting in Incline.

**3. FOR POSSIBLE ACTION:** Approval of the Minutes of Committee Meeting of November 2, 2022

- a. Alicia Heiser made a motion to approve, Darin Wagner seconded, motion passed.

4. **For Discussion:** Highlights/Happenings in Incline Village General Improvement District, by Member Curtis Trujillo
  - a. IVGID will be participating in an emergency drill with multiple agencies. The objective of this drill is to familiarize the residents with the evacuation plan. Curtis also shared that Nevada Energy is replacing several poles from wood to metal, during this project, NV Energy will be using IVGID property to store their equipment. IVGID is expanding their beach house and skate park, as well as replacing the main sewer pump station and water line.
5. **For Discussion: Risk Management Activity Report**
  - A. **Webinars/Seminars/Training Since Last Meeting**
    1. **Occupational Safety:** Jarrod Hickman provided a review of Occupation Safety services provided since last meeting.
    2. **School Safety:** Digital Threat Assessment Training (04/29/2023): Jarrod Hickman explained a little bit about the DTA that took place in Fallon in April. This training was done in conjunction with Nevada Association of School Boards (NASB), Nevada Association of Superintendents, and the training was presented by Safer Schools Together.
    3. **Aquatics:** Jarrod Hickman stated that we are wrapping up all the Aquatic Assessments that took place this year. Marshall commented on the Aquatic Risk Management seminar that took place in Winnemucca; the seminar was very well done, there was good participation. POOL/PACT is now working on putting together a POOL Administrators Working Group (much like NDAWG); this is a peer group for POOL members and the group will meet quarterly.
    4. **Fiscal Controls:** Jarrod Hickman noted all the financial trainings Alan has provided to a couple of the members. Alan Kalt briefly explained the year-end fiscal housekeeping training he provides. While he was out in Ely, he talked with the board about consolidated tax, and expanded his discussion to include ACH fraud. Jarrod then noted that the upcoming Cybersecurity Webinar will touch on that subject.
    5. **Cybersecurity:** Jarrod Hickman stated that Tony Rucci is providing Passive Network Assessments (PNAs) to various members right now. He also mentioned the upcoming Cybersecurity webinar taking place in August.
    6. **Fire Services:** Attended 2023 Annual Nevada State Firefighters' Association Training Conference (06/21/2023): Jarrod Hickman noted that Marshall attended this training in Elko.
    7. **Law Enforcement:** Jarrod Hickman reviewed monthly Roll Call Webinars since the last meeting and indicated that the remaining Detention Facility Assessments follow-ups were being concluded.

8. **Board Workshop (ERMEP):** Board Presentation to Lincoln County School District Trustees (6/26/23): Marshall Smith noted that the Board Governance section was added to the ERMEP. Pam Teel from Lincoln County School District suggested that instead of selecting an individual board member to review the Board Governance section of the ERMEP, why not make a presentation to the whole board. Wayne Carlson and Marshall will be making this presentation to the Town of Round Mountain next week.
- B. **Enterprise Risk Management Excellence Program**
  1. **Members processing through the Program: 14.** Marshall Smith noted that 14 members are processing through the ERMEP right now, 12 of those members have applied for Risk Management grants and are processing through the relevant sections of the ERMEP.
- C. **Nevada Detention Administrators Working Group (NDAWG)**
  1. **Next Meeting (7/19/23):** Marshall stated the date of the NDAWG meeting taking place in Winnemucca. He noted that a panel from the Nevada Department of Health and Human Services will be at the meeting.
- D. **Upcoming Risk Management Webinars/Seminars/Training**
  1. **Occupational Safety:** Jarrod Hickman indicated that he and Marshall are providing basic fire extinguisher training to Carson City School District August 1, 2023.
  2. **Cybersecurity:** Jarrod Hickman indicated that the next Cybersecurity webinar is scheduled for August 23, 2023 and will focus on MFA.
  3. **Law Enforcement:** Jarrod Hickman indicated that the next Roll Call webinar is scheduled for July 27, 2023 and will cover Harassment and Discrimination for Road Operations and PREA for Detention Operations.
  4. **Board Workshop:** Marshall Smith noted that he and Wayne will be presenting to the Board next week.
- E. **Risk Management Grant Program FY2022-2023 Review**
  1. Jarrod Hickman provided a summary of the Risk Management grants programs.
6. **FOR POSSIBLE ACTION:** Discussion and approval of the Enterprise Risk Management Excellence Award to Carson City School District: Marshall Smith presented a recommendation for Carson City School District to receive the ERMEP award. They started in March and jumped right in to complete the entire ERMEP in a short period of time. Marshall made mention of the fact that Jarrod Hickman did an extraordinary amount of work on CCSD's Written Workplace Safety Plan; the WWSP will go before CCSD's board for approval. Marshall also mentioned that the Cyber and Fiscal sections of the ERMEP typically take three to five sessions to complete and CCSD was able to complete both within the first session. A lot of work was involved in getting this complete, job well done to CCSD. Chairman Dan Murphy agreed that the ERMEP is a lot to work through and



congratulated Ann Cyr on the completion of the EREMP. Geof Stark made a motion to approve, Alicia Heiser seconded it, the motion passed.

7. **FOR POSSIBLE ACTION:** Review and approve or deny grant 0245-RM-2023 submitted by Elko County School District: Julie Davis presented the grant request for Elko County School District, noting that this request comes from the Nursing Department; they would like to update their CPR dummies and technology, as well as purchase Stop the Bleed kits. Jarrod Hickman described the eligibility requirements and criteria that Elko County School District has met, as well as the financing. Alicia Heiser made a motion to approve, Paul Sikora seconded, the motion passed.
8. **FOR POSSIBLE ACTION:** Review and approve or deny grant 0269-RM-2023 submitted by Mineral County: Chris Lawrence presented the augmented reality fire extinguisher training. He mentioned that when POOL/PACT came out to provide this training in the past, not all the staff were able to attend. This new augmented reality system can be brought right to workstations, so employees don't have to miss out. Chris noted they had not yet applied for other funding. Jarrod Hickman described the eligibility criteria and explained the concern POOL/PACT staff had since POOL/PACT already provides free fire extinguisher training to its members. He also went over the financing. Marshall Smith added that POOL/PACT's fire extinguisher training equipment is such that different fires can be addressed. He offered to go out to Mineral County and provide this training again. Mineral County and POOL/PACT are meeting next week to go over their Written Workplace Safety Plan. Chairman Dan Murphy asked if the augmented reality system is similar to what POOL/PACT already offers. However, he does understand the reason for wanting the augmented reality training system. He suggested the need for this system after POOL/PACT and Mineral County meeting next week. Geof Stark agreed that this service is already provided by POOL/PACT. Jarrod suggested that the committee may want to table this grant until the next LCC meeting. Dan Murphy tabled the grant until the next LCC meeting.
9. **FOR POSSIBLE ACTION:** Review and approve or deny grant 0273-RM-2023 submitted by Pershing County School District: Chairman Dan Murphy presented the grant request from Pershing County School District. He recused himself from the approval/denial of this grant. He also clarified that Pershing County School District did not seek other funding prior to applying for the POOL/PACT grant. Jarrod Hickman reviewed other eligibility criteria and financing of the grant. Curtis Trujillo called for questions and for a motion. Alicia Heiser moved to deny the grant for not meeting grant criteria. Paul Sikora seconded. The motion to deny the grant passed.
10. **FOR POSSIBLE ACTION:** Date and location for next meeting: Dan Murphy volunteered to host the meeting in Lovelock in October 2023.
11. **Public Comment**

- a. Marshall Smith noted that the Risk Management grant program is in a constant state of evolution. With that being said, the application process has been tightened up (requirements for seeking other funding prior to applying for the POOL/PACT grant). POOL/PACT has developed a pamphlet with information for members to seek other funding and where to look to seek other funding for grants. He encouraged all the committee members to review the new grant requirements and summary. He made it clear that in the future, if a grant is on the agenda, it is an eligible grant and has met all the criteria.
- b. Dan Murphy stated that he had ideas and comments for the next agenda regarding the grant process.
- c. Curtis told the group that the people at the meeting in Incline would be going out to the driving range to hit some golf balls, as well as discuss the risks that come with the driving range being used as a snow park in the winter.

**12. Adjournment**

- a. Meeting adjourned at 9:56 AM

# ATTACHMENT 2

## FY23 RME Summary

| Name                     | Organization Name                            | Submission Date | Approval Date | Amount Requested    | Proof of Payment Received | Date Reimbursement Issued | Amount Reimbursed |
|--------------------------|----------------------------------------------|-----------------|---------------|---------------------|---------------------------|---------------------------|-------------------|
| 0334-RME-2023            | Lyon County School District                  | 7/13/2023       | 7/17/2023     | \$ 4,950.00         |                           |                           |                   |
| 0336-RME-2023            | Carson City School District                  | 7/21/2023       | 7/24/2023     | \$ 9,500.00         | 10/3/2023                 |                           | \$ 9,500.00       |
| 0337-RME-2023            | Churchill County                             | 8/23/2023       | 8/24/2023     | \$ 1,083.58         |                           |                           |                   |
| 0338-RME-2023            | Churchill County School District             | 8/28/2023       | 8/28/2023     | \$ 3,239.80         | 9/19/2023                 |                           | \$ 3,154.44       |
| 0339-RME-2023            | Pershing General Hospital                    | 8/28/2023       | 8/29/2023     | \$ 3,098.00         |                           |                           |                   |
| 0340-RME-2023            | Incline Village General Improvement District | 8/31/2023       | 9/5/2023      | \$ 3,745.00         |                           |                           |                   |
| 0341-RME-2023            | Incline Village General Improvement District | 9/7/2023        | 9/8/2023      | \$ 3,180.00         |                           |                           |                   |
| 0343-RME-2023            | Mt. Grant General Hospital                   | 9/11/2023       | 9/11/2023     | \$ 1,049.10         |                           |                           |                   |
| 0344-RME-2023            | East Fork Swimming Pool District             | 9/29/2023       | 10/5/2023     | \$ 2,977.02         |                           |                           |                   |
| 0345-RME-2023            | East Fork Swimming Pool District             | 9/29/2023       | 10/5/2023     | \$ 2,977.02         |                           |                           |                   |
| 0346-RME-2023            | East Fork Swimming Pool District             | 9/29/2023       | 10/5/2023     | \$ 2,717.02         |                           |                           |                   |
| 0347-RME-2023            | Fernley, City of                             | 10/5/2023       | 10/5/2023     | \$ 335.94           |                           |                           |                   |
| <b>TOTAL LIABILITIES</b> |                                              |                 |               | <b>\$ 38,852.48</b> |                           |                           |                   |

## FY23 RM Summary

| Name                     | Organization Name                            | Submission Date | Approval Date | Amount Requested    | Proof of Payment Received | Date Reimbursement Issued | Amount Reimbursed |
|--------------------------|----------------------------------------------|-----------------|---------------|---------------------|---------------------------|---------------------------|-------------------|
| 0245-RM-2023             | Elko County School District                  | 3/7/2023        | 7/13/2023     | \$ 20,493.00        |                           |                           |                   |
| 0253-RM-2023             | Palomino Valley General Improvement District | 4/17/2023       | 10/5/2023     | \$ 5,991.78         | 9/27/2023                 |                           | \$ 5,991.78       |
| 0266-RM-2023             | Community Chest, Inc.                        | 6/13/2023       | 7/7/2023      | \$ 7,500.00         |                           |                           |                   |
| 0275-RM-2023             | Winnemucca, City of                          | 8/1/2023        | 8/8/2023      | \$ 4,632.15         |                           |                           |                   |
| <b>TOTAL LIABILITIES</b> |                                              |                 |               | <b>\$ 38,616.93</b> |                           |                           |                   |

# FY22 RME Summary

| Name          | Organization Name                              | Submission Date | Approval Date          | Amount Requested     | Proof of Payment Received | Date Reimbursement Issued | Amount Reimbursed   |
|---------------|------------------------------------------------|-----------------|------------------------|----------------------|---------------------------|---------------------------|---------------------|
| 0288-RME-2022 | Pershing County School District                | 6/30/2022       | 7/7/2022               | \$ 450.00            | 10/31/2022                | 11/9/2022                 | \$ 238.00           |
| 0284-RME-2022 | Carson City School District                    | 6/22/2022       | 7/11/2022              | \$ 259.00            | 1/17/2023                 | 2/7/2023                  | \$ 220.15           |
| 0272-RME-2022 | Churchill County                               | 3/30/2022       | 7/19/2022              | \$ 2,000.00          | 4/6/2023                  | 5/19/2023                 | \$ 2,235.13         |
| 0290-RME-2022 | Eureka County                                  | 7/28/2022       | 8/5/2022               | \$ 2,102.00          | 11/1/2022                 | 11/9/2022                 | \$ 2,102.00         |
| 0291-RME-2022 | East Fork Swimming Pool District               | 8/11/2022       | 8/12/2022              | \$ 2,433.00          | 10/4/2022                 | 10/12/2022                | \$ 2,543.48         |
| 0292-RME-2022 | East Fork Swimming Pool District               | 8/9/2022        | 8/12/2022              | \$ 2,433.00          | 10/4/2022                 | 10/12/2022                | \$ 2,464.62         |
| 0294-RME-2022 | Incline Village General Improvement District   | 8/19/2022       | 8/18/2022              | \$ 2,000.00          | 8/18/2022                 | 8/24/2022                 | \$ 2,098.20         |
| 0295-RME-2022 | Wells, City of                                 | 9/6/2022        | 9/6/2022               | \$ 1,300.00          | 11/3/2022                 | 11/9/2022                 | \$ 762.67           |
| 0297-RME-2022 | Pershing General Hospital                      | 9/16/2022       | 9/19/2022              | \$ 2,255.72          | 11/29/2022                | 12/14/2022                | \$ 2,345.00         |
| 0298-RME-2022 | Churchill County School District               | 9/19/2022       | 9/19/2022              | \$ 3,141.95          | 11/14/2022                | 11/30/2022                | \$ 3,751.05         |
| 0304-RME-2022 | Eureka County                                  | 9/22/2022       | 9/22/2022              | \$ 7,000.00          | 6/12/2023                 | 6/26/2023                 | \$ 6,706.16         |
| 0302-RME-2022 | Walker Basin Conservancy                       | 9/26/2022       | 9/26/2022              | \$ 497.00            | 11/22/2022                | 11/30/2022                | \$ 497.00           |
| 0301-RME-2022 | East Fork Swimming Pool District               | 9/28/2022       | 9/28/2022              | \$ 2,131.00          | 10/26/2022                | 11/9/2022                 | \$ 1,869.60         |
| 0299-RME-2022 | Carson City School District                    | 9/21/2022       | 10/1/2022              | \$ 9,500.00          | 11/16/2022                | 2/7/2023                  | \$ 8,000.00         |
| 0307-RME-2022 | Churchill County                               | 10/5/2022       | 10/6/2022              | \$ 465.00            | 8/22/2023                 | 8/25/2023                 | \$ 469.64           |
| 0308-RME-2022 | Incline Village General Improvement District   | 10/6/2022       | 10/18/2022             | \$ 1,400.00          | 12/14/2022                | 1/20/2023                 | \$ 1,143.08         |
| 0310-RME-2022 | Humboldt County                                | 10/25/2022      | 10/31/2022             | \$ 2,444.34          | 11/28/2022                |                           |                     |
| 0306-RME-2022 | Incline Village General Improvement District   | 10/5/2022       | 1/9/2023               | \$ 3,000.00          | 8/30/2023                 |                           | \$ 2,813.41         |
| 0312-RME-2023 | Eureka County                                  | 1/3/2023        | 1/17/2023              | \$ 898.00            | 6/30/2023                 | 7/21/2023                 | \$ 898.00           |
| 0314-RME-2023 | Churchill County School District               | 1/27/2023       | 1/31/2023              | \$ 6,248.95          | 6/15/2023                 | 7/21/2023                 | \$ 5,126.39         |
| 0316-RME-2023 | Churchill County                               | 2/3/2023        | 2/7/2023               | \$ 1,584.00          | 5/18/2023                 | 6/2/2023                  | \$ 1,588.18         |
| 0315-RME-2023 | East Fork Swimming Pool District               | 2/8/2023        | 2/8/2023               | \$ 2,172.47          | 3/22/2023                 | 3/27/2023                 | \$ 2,283.47         |
| 0317-RME-2023 | White Pine County School District              | 2/8/2023        | 2/8/2023               | \$ 10,000.00         | 8/8/2023                  | 8/25/2023                 | \$ 10,000.00        |
| 0318-RME-2023 | Churchill County                               | 2/9/2023        | 2/9/2023               | \$ 2,000.00          | 3/9/2023                  | 3/15/2023                 | \$ 2,000.00         |
| 0319-RME-2023 | Nye County School District                     | 3/2/2023        | 3/2/2023               | \$ 2,034.00          | 5/18/2023                 | 5/26/2023                 | \$ 1,961.04         |
| 0324-RME-2023 | Eureka County School District                  | 3/23/2023       | 3/23/2023              | \$ 3,150.00          | 7/3/2023                  | 8/25/2023                 | \$ 3,156.48         |
| 0321-RME-2023 | Mineral County                                 | 3/15/2023       | 3/23/2023              | \$ 6,403.00          | 5/24/2023                 | 9/15/2023                 | \$ 7,938.81         |
| 0322-RME-2023 | Lincoln County School District                 | 3/15/2023       | 3/23/2023              | \$ 8,837.60          | 5/4/2023                  | 5/19/2023                 | \$ 7,245.31         |
| 0325-RME-2023 | Walker Basin Conservancy                       | 3/30/2023       | 4/4/2023               | \$ 3,559.00          | 6/22/2023                 | 6/26/2023                 | \$ 3,686.82         |
| 0326-RME-2023 | Storey County School District                  | 4/5/2023        | 4/6/2023               | \$ 2,869.92          | 4/10/2023                 | 5/19/2023                 | \$ 2,284.64         |
| 0328-RME-2023 | Elko County School District                    | 4/14/2023       | 4/17/2023              | \$ 3,540.00          | 4/25/2023                 | 5/19/2023                 | \$ 3,877.64         |
| 0323-RME-2023 | Winnemucca, City of                            | 3/23/2023       | 4/24/2023              | \$ 8,600.00          | 9/11/2023                 |                           | \$ 2,559.23         |
| 0331-RME-2023 | Elko Central Dispatch Administrative Authority | 5/1/2023        | 5/2/2023               | \$ 1,639.00          |                           |                           |                     |
| 0330-RME-2023 | Esmeralda County                               | 4/26/2023       | 5/4/2023               | \$ 1,324.04          | 5/3/2023                  | 5/19/2023                 | \$ 1,324.04         |
| 0329-RME-2023 | Churchill County                               | 4/14/2023       | 6/1/2023               | \$ 2,000.00          |                           |                           |                     |
| 0335-RME-2023 | Pershing County                                | 6/27/2023       | 6/27/2023              | \$ 1,357.17          | 6/27/2023                 | 7/14/2023                 | \$ 1,357.17         |
| 36            |                                                |                 | <b>TOTAL LIABILITY</b> | <b>\$ 113,029.16</b> |                           | <b>TOTAL PAID</b>         | <b>\$ 97,546.41</b> |

FY22 TOTAL RME APPLICATIONS: 35

## FY22 RM Summary

| Name         | Organization Name                            | Submission Date | Approval Date          | Amount Requested     | Proof of Payment Received | Date Reimbursement Issued | Amount Reimbursed    |
|--------------|----------------------------------------------|-----------------|------------------------|----------------------|---------------------------|---------------------------|----------------------|
| 0211-RM-2022 | Mineral County                               | 6/27/2022       | 7/8/2022               | \$ 7,507.52          | 4/3/2023                  | 4/19/2023                 | \$ 7,507.52          |
| 0206-RM-2022 | Pershing County                              | 6/7/2022        | 7/12/2022              | \$ 21,990.00         | 3/24/2023                 | 4/3/2023                  | \$ 21,990.00         |
| 0209-RM-2022 | Boulder City, City of                        | 6/10/2022       | 7/12/2022              | \$ 25,228.12         | 8/16/2022                 | 8/24/2022                 | \$ 21,168.75         |
| 0214-RM-2022 | Sun Valley General Improvement District      | 7/20/2022       | 7/29/2022              | \$ 5,441.25          | 8/29/2022                 | 9/7/2022                  | \$ 5,441.25          |
| 0215-RM-2022 | Sun Valley General Improvement District      | 7/20/2022       | 7/29/2022              | \$ 4,316.25          | 8/29/2022                 | 9/7/2022                  | \$ 4,316.25          |
| 0217-RM-2022 | Lovelock, City of                            | 7/22/2022       | 7/29/2022              | \$ 4,212.90          | 11/30/2022                | 2/7/2023                  | \$ 4,428.14          |
| 0218-RM-2022 | Pershing County                              | 7/27/2022       | 8/9/2022               | \$ 8,320.82          | 9/13/2022                 | 9/14/2022                 | \$ 8,320.82          |
| 0227-RM-2022 | Caliente, City of                            | 10/18/2022      | 10/31/2022             | \$ 1,865.00          | 12/14/2022                | 2/20/2023                 | \$ 1,748.24          |
| 0219-RM-2022 | Lovelock, City of                            | 8/3/2022        | 11/2/2022              | \$ 24,465.65         | 11/30/2022                | 2/7/2023                  | \$ 24,465.65         |
| 0226-RM-2022 | White Pine County                            | 9/30/2022       | 11/2/2022              | \$ 65,509.57         | 8/7/2023                  | 8/11/2023                 | \$ 65,509.57         |
| 0229-RM-2022 | Nevada Rural Housing Authority               | 10/17/2022      | 11/2/2022              | \$ 18,525.66         | 2/16/2023                 | 3/9/2023                  | \$ 18,526.11         |
| 0235-RM-2022 | Humboldt County School District              | 12/19/2022      | 12/28/2022             | \$ 4,200.00          | 5/31/2023                 | 6/8/2023                  | \$ 4,200.00          |
| 0242-RM-2023 | White Pine County School District            | 1/23/2023       | 2/3/2023               | \$ 4,001.48          | 8/8/2023                  | 8/25/2023                 | \$ 4,001.48          |
| 0243-RM-2023 | Incline Village General Improvement District | 1/31/2023       | 2/7/2023               | \$ 6,711.39          | 4/10/2023                 | 4/19/2023                 | \$ 6,711.39          |
| 0244-RM-2023 | Mineral County                               | 2/15/2023       | 2/16/2023              | \$ 7,500.00          | 6/15/2023                 | 6/26/2023                 | \$ 7,500.00          |
| 0249-RM-2023 | Pahranagat Valley Fire District              | 4/3/2023        | 4/3/2023               | \$ 7,545.00          | 7/31/2023                 |                           |                      |
| 0251-RM-2023 | East Fork Swimming Pool District             | 4/4/2023        | 4/5/2023               | \$ 3,464.00          | 4/4/2023                  | 4/19/2023                 | \$ 2,598.00          |
| 0252-RM-2023 | Lincoln County School District               | 3/31/2023       | 4/7/2023               | \$ 7,328.60          | 5/23/2023                 | 5/26/2023                 | \$ 7,312.85          |
| 0250-RM-2023 | Pahranagat Valley Fire District              | 4/3/2023        | 5/23/2023              | \$ 8,186.25          | 7/31/2023                 |                           |                      |
| 0262-RM-2023 | Winnemucca, City of                          | 5/15/2023       | 5/24/2023              | \$ 7,499.97          | 7/5/2023                  | 7/14/2023                 | \$ 7,499.97          |
| 0259-RM-2023 | Lincoln County School District               | 5/1/2023        | 6/1/2023               | \$ 7,170.00          | 7/19/2023                 | 7/28/2023                 | \$ 7,215.00          |
| 0272-RM-2023 | Esmeralda County School District             | 6/26/2023       | 6/29/2023              | \$ 8,876.25          | 6/30/2023                 |                           |                      |
| 22           |                                              |                 | <b>TOTAL LIABILITY</b> | <b>\$ 259,865.68</b> |                           | <b>TOTAL PAID</b>         | <b>\$ 230,460.99</b> |

**FY22 TOTAL RM APPLICATIONS: 31**

# ATTACHMENT 3





## **LOSS CONTROL COMMITTEE RM GRANT SUMMARY**

**GRANT NUMBER:** 0278-RM-2023

**ENTITY:** Humboldt County School District

**FUNDED BY:** POOL: **xx** PACT: **xx**

**DATE SUBMITTED:** 9/8/2023

**SUBMITTED BY:** Dr. David Jensen

**DATE CONSIDERED BY COMMITTEE:** 10/16/2023

**SUMMARY:** Humboldt County School District seeks to acquire 23 AED units for all 11 district sites.

**PERSON PRESENTING ON BEHALF OF MEMBER:**

**\*Confirmation of attendance:** Dr. David Jensen, confirmed 10/06/2023 by email.

### **STAFF NOTES RE: ELIGIBILITY CRITERIA:**

| <b>Criteria</b>                                                                          | <b>Staff Notes</b>                                                                                                                                                                                                          |
|------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| POOL/PACT consultant, SME, or LCC recommendation.                                        | Reviewed and approved by Jeff Kaye 10-06-23.                                                                                                                                                                                |
| Sufficient evidence of significant risk reduction that benefits employees or the public. | NRS 450B.600.                                                                                                                                                                                                               |
| Applicant sought other grant funding.                                                    | Prior to POOL/PACT application, HCSD established an agreement with HGH to provide the AED units with the district providing maintenance, upkeep, and training. After a change of leadership, the hospital declined to fund. |
| Documented claim or loss history.                                                        | N/A                                                                                                                                                                                                                         |
| ERMEP participation.                                                                     | N/A                                                                                                                                                                                                                         |
| Typical and ordinary capital budget item.                                                | N/A                                                                                                                                                                                                                         |
| Project already paid for by member.                                                      | N/A                                                                                                                                                                                                                         |
| Other considerations.                                                                    | None                                                                                                                                                                                                                        |

### **FINANCING (based on updated, submitted proposals):**

|                              |             |
|------------------------------|-------------|
| Total Project Cost           | \$30,952.58 |
| Member Contribution (25%)    | \$7,738.15  |
| POOL/PACT Contribution (75%) | \$23,214.43 |

**ERMEP Submission:** If granted, person to contact to coordinate ERMEP:

Name:

Title:

Email:

**MEMBER APPROVAL:** YES NO

**From:** [Pool Pact](#)  
**To:** [Marshall Smith](#); [ELearning](#); [jim@jmstudioinc.com](mailto:jim@jmstudioinc.com); [Jarrod Hickman](#); [Jennifer Turner](#)  
**Subject:** Risk Management Grant Application Notification 0278-RM-2023  
**Date:** Friday, September 8, 2023 11:49:49 AM  
**Attachments:** [HCSD- Approval Form.pdf](#)  
[HCSD- Quote.pdf](#)

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NPAIPACT



## **Risk Management Grant Application Notification**

RMID: 0278-RM-2023  
Applicant/Member: Humboldt County School District  
310 E. Fourth Street  
Winnemucca Nevada, 89445-2831  
Department Involved: Humboldt County School District  
Project Contact: Dr. Dave Jensen  
Phone: 775-623-8218  
Email: [djensen@hcsdnv.com](mailto:djensen@hcsdnv.com)

Alternate Project Contact: Shaun Taylor  
Alt. Phone: 775-623-8130  
Alt Email: [staylor@hcsdnv.com](mailto:staylor@hcsdnv.com)

Liaison Contact: Sean Moyle  
Liaison Phone: 775-887-2240  
Liaison Email: [seanmoyle@poolpact.com](mailto:seanmoyle@poolpact.com)

Funding Contact: Michael Nelson  
Funding Email: [mnelson@hcsdnv.com](mailto:mnelson@hcsdnv.com)  
Funding Phone: 775-887-2240

Funding Address:  
310 E. Fourth Street  
Winnemucca Nevada, 89445-2831

Grant Description: Humboldt County School District (HCSD) is requesting funds to purchase automatic external defibrillator (AED) units for each of the district's school sites. HCSD continuously assesses potential hazards and safety risks at each of our schools. Over the past three years, the district made forward progress in improving safety at all school sites by enhancing video monitoring, safety protocols, intercom systems, and perimeter security all of which support Phase I- Mitigation in the Emergency Operation Plan. The AEDs are a focus of capacity building efforts related emergency operations in the 2023-2024 school year. AEDs address Phase II: Preparedness of the district's emergency operations plan, which was approved in July 2022. This phase focuses on ensuring school sites have the supplies on hand to provide a timely response to all types of incidents. If funded, HCSD will purchase 23 defibrillator units to serve the 11 school sites across the district. Once units are onsite, HCSD

will provide training to staff and select student groups.

Part I: As a small, rural community, our schools are community hubs serving community members of all ages. It is estimated that 20% of a community's population is in its schools on any given day including students, teachers, staff, and family members. Funding from this grant will reduce staff and student casualty risks by ensuring each school site has the supplies on site to respond to a cardiac emergency promptly. According to the American Heart Association, for each minute that passes after a cardiac incident, the chance of survival is reduced by 10%. Our rural community experiences substantially longer emergency medical response times than our urban counter parts. A shock delivered by an AED within three to five minutes can save a life. One potentially reversible cause of sudden cardiac arrest is ventricular fibrillation. During this type of cardiac arrest, the heart can no longer pump blood to the brain and other vital organs. A shock through the chest from an AED, which travels to the heart, can halt an abnormal, ineffective rhythm and enable a normal rhythm to resume. HCSD considers AEDs an important supply to address the district's emergency operation responsibilities given the remote rural location of school sites, distance between schools and ambulance bays, and county health statistics. Humboldt County encompasses 9,568 square miles and has a population density of 1.8 people per square mile. School sites are disbursed throughout the county and several schools are more than 70 miles from the nearest ambulance bay. Even the schools located within the county seat of Winnemucca can be almost 10 miles from an ambulance bay. Lastly, Humboldt County has low quality of life/health data as reported through County Health Rankings and Roadmaps, the national database for county health indicators operated by the University of Wisconsin Population Health Institute.

Part II a: HCSD planned to pursue this capacity building effort in collaboration with Humboldt General Hospital. During the planning process, the hospital committed to purchasing the AED units and the school district committed to general maintenance and upkeep. Since the initial planning efforts, Humboldt General Hospital has experienced leadership changes and new leadership is no longer willing to purchase the units. As such, HCSD has not budgeted to purchase the AED units but has made training and maintenance plans.

Part II b: If funded, HCSD is committed to providing matching funds for the project. HCSD has access to unencumbered funds through the Humboldt County School District General Fund. We will use general funds to support the match requirement of this project.

Part III: This project does not involve additional departments.

Total Budget: \$30,952.58

Applicant Funding: \$7,738.15

POOL/PACT Funding:\$23,214.43

Authorizing Applicant:Dr. Dave Jensen, Humboldt County School District

Date/Time: 9/8/2023 11:48:42 AM

IP Address: 71.94.69.168

[CAUTION EXTERNAL EMAIL]



# QUOTATION

## Enerspect Medical Solutions

35 East Horizon Ridge Parkway  
#110, PMB 50  
Henderson, NV 89002

Tel. 888-522-5574

www.enerspect.com

TO

Albert M Lowry High School  
Ken Whittaker  
5375 Kluncy Canyon Rd  
Winnemucca, NV 89445

**QUOTE #:** 41951

**DATE:** 8/10/2023

**CONTACT:** Josh Shelton  
702.677.0659  
josh.shelton@enerspect.com

**Terms** CC

| QTY | PART No.      | DESCRIPTION                                                                                                                                                                                                                                                 | LIST     | DISC PRICE | TOTAL      |
|-----|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------|------------|
| 23  | 350-STR-US-10 | HeartSine Samaritan PAD 350P, 1 Adult Pad-Pak Includes: defibrillator, pad-pak, durable carry case with zipper, instruction card, user manual. Warranties: PAD-8 years, Pad-Paks-to expiration date on pad-pak. 'HeartSine is a division of Physio Control' | 2,233.00 | 1,325.00   | 30,475.00T |
| 23  | FRK           | Fast Response Kit- includes: 2 pairs of nitrile gloves, a Laerdal pocket mask, paramedic scissors, Gallant razor and a towel.                                                                                                                               | 52.00    | 17.00      | 391.00T    |
|     | Shipping      | Shipping                                                                                                                                                                                                                                                    | 0.00     | 86.58      | 86.58T     |
|     |               | **SALES TAX**                                                                                                                                                                                                                                               | 0.00     | 0.00%      | 0.00       |

If you have any questions, please contact Josh Shelton.

**Total**

**\$30,952.58**

1. Taxes, freight, and handling fees will be added at time of shipment if applicable. All orders will be partial shipped unless otherwise indicated. Partial shipment will incur additional charge.
2. Quote is valid for 60 days.
3. All purchase orders are subject to credit approval before acceptance by Enerspect.
4. Purchase orders to be faxed to Enerspect customer service at 702.586.4910 or emailed to your sales rep.
5. All discounts off list price are contingent upon payment within agreed upon terms.
6. Please provide a copy or reference to your quotation number with purchase.
7. If your organization is tax exempt, please include a tax exemption certificate with your order.